

WORTH MATRAVERS PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING OF WORTH MATRAVERS PARISH COUNCIL HELD ON TUESDAY 3rd FEBRUARY 2026 IN THE WORTH MATRAVERS VILLAGE HALL. THE MEETING COMMENCED AT 7.30PM

PRESENT:

Cllr **Burden** (Chairperson), Cllr **Hooper**, Cllr **Melville**, Cllr **Peacock** & Cllr **Vosper**

ALSO IN ATTENDANCE:

Cllr **Wilson** (Dorset Council), Sustainable Worth Representative & Michelle **Harrington** (Clerk)
Two Members of Public

ABSENT:

Cllr Bugler Cllr Jeffery

0226-118. APOLOGIES FOR ABSENCE (LOCAL GOVERNMENT ACT (LGA) 1972 S85 (1))

Apologies have been received from Cllr Jeffery for personal reasons and Cllr Bugler for work reasons, (Cllr Bugler will join later if possible), and accepted by all. (Noting a minimum of three Councillors are required to make quorum).

0226-119. DECLARATIONS OF INTEREST AND DISPENSATIONS (LOCALISM ACT 2011 S33(B-E)) RELATING TO ITEMS ON THE AGENDA

Cllr Burden declared a pecuniary interest in agenda item 125c1 Correspondence.

0226-120. PUBLIC DISCUSSION PERIOD

The meeting was adjourned

One member of public wished to speak on behalf of the owner of The Railway Campsite in respect of the planning application on the agenda. Noting the size of other local campsites in comparison as well as the number of days open and pitches.

The meeting was re-convened

It was agreed to discuss item 0226-126a. See item below for full details.

0226-121. PREVIOUS MEETING MINUTES

Proposed Cllr Vosper

Seconded Cllr Melville

RESOLVED – The minutes from the full council meeting held on Tuesday 2nd December 2025 were approved and signed as a correct record of the meeting.

0226-122. SUSTAINABLE WORTH

A verbal report was given by a Sustainable Worth representative. See appendix A for full details.

0226-123. DORSET COUNCILLOR'S REPORT

Cllr Wilson gave a verbal update on parish matters.

ACTION: Ask local parish councils if there is any interest in looking into if we can asked DC to consider areas of Purbeck as a Dark Skies area. SE Parish Meeting.

ACTION: Clerk to add section to the Dubber article to ask residents to report illegally parked cars.

0226-124. CLERKS REPORT

a. Finance

1. Bank Balance - as of 28th January 2026

Unity Bank £12,475.88

Santander £32,027.18

Cambridge and Counties Bank £58,604.89 – as of 31st October 2025

2. Expenditure & Income

A report was submitted before the meeting, noting the monthly expenditure of £4,190.99 for January and £2,618.43 for February and the Income at £2,489.60 for December and £2,153.50 for January this was discussed. (A copy of all expenditure can be found at the end of the minutes in Appendix B). It was noted invoices had been received today from SSE & Water2 Business. (SSE 174.99 & Water2Business £15.60)

Proposed: Cllr **Burden**

Seconded: Cllr **Peacock**

RESOLVED: All payments as listed were approved with a combined total of £4,190.99 for January and £2,618.43 for February 2026 including VAT. Plus SSE and Water2Business.

- 0226-125.**

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0226-126. PLANNING MATTERS

The following planning application was discussed:

a. Planning application P/FUL/2025/07054

Proposal: Retain sealed cesspool, portable reception, loo and shower blocks, and 6 months operational period from 1st April to 30th September for campsite extending over 2 fields with a maximum of 100 pitches per day

Location: The Railway Campsite, Haycrafts Lane BH19 3EB

Comment: Worth Matravers Parish Council is supportive of the application in principle, recognising the contribution that seasonal tourism can make to the local rural economy. However, given the site's proximity to neighbouring properties and the wider countryside setting, the PC requests that DC gives careful consideration to attaching the following conditions in order to protect residential amenity, public safety, and the local environment.

1. The site shall only be open to overnight visitors for a maximum of 90 days within the period 1 April to 30 September in any calendar year.
2. A 10:00pm curfew on noise and amplified sound shall be enforced in the interests of neighbouring residential amenity.
3. Fire pits shall not be permitted directly on the ground and suitably contained at all times.
4. Visitors using fire pits shall only be permitted to use wood purchased on site, and the site shall only sell properly dried/seasoned wood.
5. Fire pits shall not be permitted during periods of extended dry weather.
6. The site owners shall ensure that appropriate fire safety procedures are in place, clearly communicated to visitors, and kept under regular review and update.
7. A member of staff or the site owner shall be present on site at all times when visitors are staying overnight, to ensure effective site management and rapid response to any issues.

The Parish Council considers that the above conditions are reasonable, proportionate, and necessary to ensure the proposal operates without undue impact on neighbouring residents, highway safety, or the surrounding countryside.

b. Application No: P/FUL/2026/00252

Location: Weston Farm Weston Road Worth Matravers Swanage BH19 3LJ

Proposal: Change of use and conversion of a single-skinned metal grain store to residential use (Use Class C3).

Comment. While Worth Matravers Parish Council do not object in principle to the change of use, we respectfully request that, should permission be granted, appropriate conditions are attached to address the impact on the character of the area.

In particular, we ask that the dwelling be restricted to use as a **primary residence only**.

We also request a condition requiring **no external upward or sky-facing lighting**. The site is located in a rural area with no existing lighting, and the introduction of external lighting would have a harmful impact on the dark skies and rural character of the area. We believe this is a material planning consideration, particularly given the sensitivity of the surrounding landscape.

RESOLVED / ACTION: Clerk to submit planning comment to Dorset Council

0226-127. DORSET COUNCIL ASSET REGISTER

A report was submitted before the meeting, listing Dorset Council assets within the Parish. Noting the land adjoining Seale Cottage (Begbie Field) is listed

Proposed: Cllr Bugler

Seconded: Cllr Vosper

RESOLVED / ACTION: To contact Dorset Council to ask they remove the land adjoining Seale Cottage as a Dorset Council asset as this was transferred to Worth Matravers Parish Council in 2019 by PDC. Clerk to find paper trail and forward to Cllr Wilson for action.

0226-128. TREE MAINTENANCE

Cllr Bugler declared an interest.

To note a quote for £500 + Vat was submitted to remove the dead and diseased Ash trees in the Worth Matravers Car Park.

Proposed: Cllr Vosper

Seconded: Cllr Burden

RESOLVED: To approve the quote for £500 + VAT to remove the dead / diseased Ash trees from the WMCP

0226-129. HARMANS CROSS VILLAGE HALL

- a. Playpark – A report was submitted before the meeting, detail two requests from the Village Hall Trustees
1. Worth Matravers Parish Council contribute to the latest maintenance works totalling £864.20 (inc VAT).
 2. Worth Matravers Parish Council take on the financial responsibility of the Harmans Cross playpark.
- b. Grass Cutting - A report was submitted before the meeting asking if requesting extra grass cutting of the field before a wedding was possible
- c. Marquee Purchase - A report was submitted before the meeting asking if Worth Matravers Parish Council would purchase a Marquee which would be stored at Harmans Cross Village Hall, for community use, administered by the Harmans Cross Village Hall trustees.

Proposed: Cllr Bugler

Seconded: Cllr Melville

RESOLVED: To approve a payment of £864.20 to the Harmans Cross Village Hall towards playpark repairs. To accept financial responsibility for the Harmans Cross Playpark repairs from this point forward.

RESOLVED: To approve taking ownership of the playpark, with help from the Trustees to maintain the equipment.

RESOLVED: To note the Trustees will approach the PC approved contractor for additional grass cutting before a wedding. The VH Trustee will pay the costs.

RESOLVED: To approve the purchase of a marquee and to rent out.

0226-130. CAR PARK USAGE BY EXTERNAL COMPANIES FOR CHARITY / RACE EVENTS

- a. Gladiator Events, Alzheimer's Society Walk 2026
A report was submitted before the meeting, noting a request to move the registration and water stop from the Car Park to the field on Weston Road with the playpark within.
- RESOLVED/ACTION:** Worth Matravers Parish Council were unable to approve the request, as the land is owned by the Church and leased to the Parish Council with set conditions. Clerk to inform Gladiator Events.
- B. Endurancelife
To note. A verbal report was given by Cllr Bugler, noting Endurancelife an external events organisation, contacted use 2 weeks before an event in December, which showed an event would be coming through Worth Matravers on the Rights of Way.

0226-131. A351 POST WORKS REVIEW

Correspondence was circulated before the meeting, this was discussed. As Cllr Wilson has requested a full review of the works by Dorset Council before the contractor leaves, the Parish Council postponed the item.

0226-132. URGENT ITEMS & NEXT MEETING.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, para 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119), however matters can still be discussed.

ACTION: Clerk to add information on how to request a mechanical road sweep via the Dorset Council portal to the Dubber article.

ACTION: Clerk to send thanks to the local farmer for putting gritting salt out.

Next Council Meeting: The next meeting will be held on Tuesday 3rd March 2026, from 7.30pm in the Harmans Cross Village Hall.

0226-133. CAR PARK DONATIONS

It was noted that the item was not moved to confidential session as no members of the public were present.

It was agreed which councillors would be responsible for overseeing car park donations during the forthcoming month.

Meeting closed at 21.32

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Appendix A – Sustainable Worth

Report to PC 03/02/26 from Sustainable Worth

Duck Pond We've removed excess Duck weed and cleared rubbish from the outflow. Toads and newts seen in there already.

'Infinity Nights of Worth Matrovers' Photographer Kevin Ferrioli Sustainable Worth meeting
28/01/26

- 40 people came to the meeting
- Kevin spoke passionately about the dark skies of Worth and how we are so lucky to live somewhere where we can still all experience the night sky without artificial lighting.
- His enthusiasm and the drama of his photos gave us a new appreciation of darkness.
- It was also an opportunity to talk about the negative effects of night time light on wildlife, as we are only just beginning to understand how it can affect the lives of insects, bats and other mammals and birds. Also the way it can impact neighbours.
- The evening certainly made us think about outside lighting, whether we reduce the brightness of bulbs and make sure they are lower intensity LED, reduce their effect by a shroud or direct them downwards, use sensors to reduce the time they are on, or even consider not using them at all!
- Kevin generously donated a framed photo for the Village Hall.

Follow up

- I suggest that I write up the meeting and then add a condensed version of Ceri's article of 2024. Run it past Ceri first. Or wait until CPRE discussion?

Ceri Vosper, one of our Parish Councillors was at the meeting and we agreed it was worthwhile liaising and republishing her contribution to The Dubber from a year or two ago.

The Parish Council simply ask those living within the parish to not only help the astronomers amongst us but the casual star gazers, the confused wildlife and the drivers who misinterpret poorly placed lights by considering - whether lights at night are necessary and the impact of their location?

Everyone needs to be safe within their own home environment and so the periodic use of light is essential, but please can we all be aware that the ongoing and persistent use of lights at night is both disruptive and unnecessary.

Your individual help in creating our own 'Dark skies' will be celebrated by all creatures, enjoyed by the community and further enhance our amazing environment.

Thanking everyone in anticipation. Ceri Vosper on behalf of Worth Parish Council.

Appendix B – Monthly Expenditure

Date - Meeting	Date - Invoice	Invoice Number	Supplier	Folio	Cheque	Item / Service Supplied	Net	VAT	Total
No meeting Jan	09-Dec-25	5	Puddletown Area Parish Council	1144	FPO	DAPTC Devolution Conference (Split ticket for Clerk)	25.00	0.00	25.00
No meeting Jan	04-Nov-25	16/0	Dorset Council	1145	DD	WMCP Rates	180.00	0.00	180.00
No meeting Jan	04-Nov-25	16/0	Dorset Council	1146	DD	HXCP Rates	105.00	0.00	105.00
No meeting Jan	20-Dec-25	36807	A R Harris	1147	FPO	WMCP Toilet Block Gents sensor issue	77.28	15.46	92.74
No meeting Jan	11-Dec-25	80910	Whizzbits	1148	FPO	Tablet security and initial set up installation	90.00	0.00	90.00
No meeting Jan	28-Nov-25	TBC	Chris Melville	1149	FPO	Top Dressing HXCP	225.00	0.00	450.00
						Top Dressing WMCP	225.00	0.00	
No meeting Jan	12-Dec-25	205	Corfe Castle Parish Council	1150	FPO	Equipment PAT Testing	10.00	0.00	10.00
No meeting Jan	31-Dec-25	-	M Harrington	1151	FPO	Salary	712.94	0.00	727.94
						Expenses	15.00	0.00	
No meeting Jan	31-Dec-25	-	HMRC	1152	DD	NI & Income Tax	252.61	0.00	252.61
No meeting Jan	31-Dec-25	-	NEST	1153	DD	Pension	76.69	0.00	76.69
No meeting Jan	31-Dec-25	2033	JD Facilities	1154	FPO	WM Toilet Block Cleaning	582.61	116.52	699.13
No meeting Jan	02-Jan-25	7422	ITB Gardening and Tree Care Ltd	1155	FPO	WM VG	48.00	9.60	1,137.60
						WM Church Yard	75.00	15.00	
						Hedge Cutting WMCP	75.00	15.00	
						Hedge Cutting WM Approach roads	400.00	80.00	
						Supply tractor and flail	350.00	70.00	
No meeting Jan	31-Dec-25	RECB90871366	Water2Business	1156	DD	WM Toilet Block Water	15.60	0.00	15.60
No meeting Jan	30-Dec-25	2025-1226	Harmans Cross Village Hall - Meeting rental	1157	FPO	8 Meetings in 2025	240.00	0.00	240.00
No meeting Jan	31-Dec-25	-	Unity Trust Bank	1158	DD	Bank Fees	6.00	0.00	6.00
No meeting Jan	01-Jan-26	44144	Just Park	1159	Source	Just Park Fees WM 01-12-25 - 31-12-25	68.24	13.43	82.68
						Just Park Fees HX 01-12-25 - 31-12-25	0.84	0.17	
							3,855.81	335.18	4,190.99
							55,933.48	4,737.56	60,671.04

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Date - Meeting	Date - Invoice	Invoice Number	Supplier	Folio	Cheque	Item / Service Supplied	Net	VAT	Total
06-Feb-26	26-Jan-26	-	The Benefice of St Aldhelm	1160	FPO	Westburton Field Annual Rent	250.00	0.00	250.00
06-Feb-26	08-Jan-26	G133336897	Microsoft Ltd	1161	FPO	Microsoft Annual Subscription	97.20	19.44	116.64
06-Feb-26	01-Feb-26	45682	Just Park	1162	Source	Just Park Fees WM	71.40	14.00	86.55
						Just Park Fees HX	0.96	0.19	
06-Feb-26	01-Feb-26	7442	ITB Gardening and Tree Care Ltd	1163	FPO	Begbie Field	75.00	15.00	390.00
						WMCP Tree Maintenance	250.00	50.00	
06-Feb-26	02-Feb-26		M Harrington	1164	FPO	Salary	712.94	0.00	735.82
						Expenses	22.88	0.00	
06-Feb-26	02-Feb-26		HMRC	1165	DD	NI & Income Tax	252.61	0.00	252.61
06-Feb-26	02-Feb-26		NEST	1166	DD	Pension	76.69	0.00	76.69
06-Feb-26	31-Jan-26	-	Santander	1167	Source	Bank Fees	4.99	0.00	4.99
			JD Facilities		FPO	WM Toilet Block Cleaning	582.61	116.52	699.13
		-	Unity Trust Bank		DD	Bank Fees	6.00	0.00	6.00
							2,403.28	215.15	2,618.43
							58,336.76	4,952.71	63,289.47

Appendix C – Action Log

Ref	Who to Action	Title	Details	Status
1225-103	Clerk	A351 Works	Clerk to add a post-works review to the next agenda. (Feb)	Complete
1225-107 a2	Clerk	Payments	Clerk to process payments 10-12-25 Complete	Complete
1225-103 a3	Clerk	Donations	Clerk to process Village Hall Christmas Tree donations 15-12-25 Complete	Complete
1225-103 b	Clerk	Policies	Clerk to publish adopted Health & Safety Policy; Disciplinary Policy; Grievance Policy 17-12-25 Uploaded	Complete
1225-103 c	Clerk	Risk Assessment	Clerk to publish adopted HSE risk assessment 17-12-25 Uploaded	Complete
1225-103 d	Clerk	Annual Parish Meeting	To hold the APM on the 20 th April 2026 (pending hall availability) from 6pm. To invite local organisations and charities to exhibit, showing their services, at no cost. To supply refreshments such as tea, coffee and biscuits to all who attend free of charge. To advertise the event in the Dubber and via a leaflet drop. Location Harmans Cross Village Hall due to parking. Clerk to organise. 08-12-25 Booked 28th April due to hall availability	On-going
1225-103 e	Clerk	Electricity Supply	To switch energy suppliers for the Worth Matravers Car Park Toilet Block to the lowest supplier. 13-12-25	Complete
1225-108	Clerk	Precept	To agree a £0 precept for 2026-27. Clerk to submit the precept request to Dorset Council. 12-12-25 Submitted	Complete
1225-110	Clerk	Planning	Clerk to submit planning comment to Dorset Council 03-12-25 Submitted	Complete
1225-111	Clerk	Tree Maintenance	Clerk to add Tree Maintenance to the February agenda.	Complete
1225-113	Clerk	Duck Pond Clearance	Clerk to process a donation of £200 to the local farmer who helped clean the duck pond. 10-12-25 Complete	Complete
1225-114	Clerk	Village Gates	Clerk to ask Langton Matravers Parish Council representative if they would support Worth Matravers Parish Council installing village gates at both ends of Harmans Cross Village given the eastern end of Harmans Cross is in Langton Matravers Parish. 17-12-25 Email sent to Clerk	On-going
1225-115	Clerk	Defib Repairs	Clerk to process payment for the repair to the defibrillator cabinet at a cost of £126.54 inc VAT. 15-12-25	Complete
1225-116	Clerk	Harmans Cross Playpark	Clerk to add an agenda item to the February Parish Council meeting to discuss the Harmans Cross play park. The Council to consider the possibility of taking on its maintenance, with the aim of keeping costs between the Worth Matravers and Harmans Cross play parks equitable. 28-01-26 Added to Feb Agenda	Complete
1125-93 c1	Clerk	Risk Register	Clerk to contact HX representative to ask for training and access to hearing loop equipment. 03-12-25 Meeting complete	Complete
1125-93 c1	Clerk	Risk Register	Clerk to draft an Parish Action Plan and circulate to Councillors to assist with population of projects, both future and recently achieved. Clerk to add back to a future agenda for formal review. 07-11-25 draft emailed to Cllr's for views	On-going
1125-93 c5	Cllr Melville	Parking Facilities	Cllr Melville to level and if necessary obtain stone to top up pot holes in both HXCP & WMCP Dec 25 Work complete	Complete
1125-93 c5	Clerk	Parking Facilities	Clerk to commission a sign stating "Vehicles, contents, and pedestrians enter and remain in this car park at their own risk. The Parish Council accepts no responsibility for any loss, damage, or personal injury". One sign for each car park. 06-11-25 Signs ordered from contractor 16-12-25 Cllr Burden installed	Complete
1125-93 c6	Clerk	Toilet Block	Clerk to organise the purchase and installation of smoke detectors in each area. 19-11-25 Smoke alarms ordered 26-11-25 Smoke detectors placed in Store for Cllr Burden to install 03-12-25 Fire Alarms in store room for Jerry to fit	Complete
1125-93 c6	Cllr Vosper	Store room	Cllr Vosper to speak with WMVH representative and ask they clear the unused / unwanted items form the storeroom.	To start

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0725-40	Cllr Melville	Playpark Repairs	Cllr Melville to investigate a mobile welder to repair the hole developing in the post near ground level. 02-09-25 Contact made with local welder however they are no longer mobile. Will keep investigating	On-going
0825-48 c1	Clerk	Website	Clerk to create new site with a new look.	Complete
1125-93 d1 & 1025-79(c.)	Clerk	Supply of Device	Subject to available budget, the Council adopt a policy of supplying each councillor with a council-owned device configured to meet digital compliance requirements. Specification agreed Android tablet, wi-fi only, 128GB. Anti-Virus protection to be added to devices where Councillors access the bank. Clerk to investigate costs and report back. Professional advice sort on device specification and advised above specification OK except could reduce to 64GB. Cost £130 per device (One off cost) Anti Virus available at approx. £40 for 10 licences. 31-11-25 email sent to Wizzbits chasing quote to set up tablets with remove locking access. 17-11-25 Despatch note received 24-11-25 Devices received 04-12-25 Pete from Whizzbits visited to set up tablets for remote locking	Complete
1125-93 d2 & 1025-84	Clerk	Fingerposts	07-10-25 Clerk to work with Councillors to identify damaged fingerposts in the area and report back to Council 08-10-25 email sent to Cllr's asking for help to identify fingerpost locations. 04-11-25 Council agreed to report 7 fingerposts to DC asking for a repair. However to also contact the Wareham Men's Shed to ask for a price to repair. 07-11-25 Phone call from DC stating fingerposts will be moved to a project off of the portal. Also stated they would speak to Head Ranger to ask if DC could supply the wood to us, and then we arrange for the work to turn into a fingerpost. 14-11-25 Email sent to WMS after a phone conversation, showing the location of the 7 fingerposts, they are going to investigate if they can do the work to the right specification. 25-11-25 meeting with Adam Llewellyn (Ranger, Purbeck) walk about viewing fingerposts. 26-11-25 Email update sent to Cllr's 07-01-26 Chase email sent to Wareham Men's Shed and Adam re meeting to discuss specifications and the future of the project.	On-going
1125-96	Cllr Bugler	Tree works WMCP	Cllr Bugler investigate which trees need removing due to ash die back and remove.	On-going
1125-99 b	Cllr Vosper	St Aldhelm's Head chapel and surrounding area.	Cllr Vosper to talk to tenant of surrounding fields to enquire if the manure heap in future years can be placed further away from the Chapel, which is currently being heavily marketed as a wedding venue.	To start

0825-47c 0625-24	Clerk & Councillors	Winspit Road Property - Enforcement	Clerk to contact Planning Enforcement regarding the Winspit Road property. 04-06-25 email sent to JB asking for confirmation of house and work 04-06-25 Email sent to JB & IB confirming details of work for enforcement 03-07-25 email from DC "Your complaint this morning regarding The Old Quarry in Worth Matravers has as yet not been recorded on our system as we need much more information. To suggest 'Concern in respect of further development over and above planning permission granted' is simply not enough information for our team to be able to triage whether a breach of planning control has taken place. Please provide images of what is alleged to have happened as well as further information regarding what developments have, or indeed have not, happened. " 18-08-25 Response sent to Enforcement with photos, and planning application drawings. 05-08-25 Councillors to email the Clerk with the following information: 1. Images of alleged building works. 2. Description of development. 3. Impact of development. 07-08-25 Email sent to Councillors. (Ian not included given interest) 18-08-25 After a couple of responses from Cllr's email sent to Enforcement with all info 20-08-25 Enforcement have taken on the case. Application EN/2025/00382	On-going
0825-49 a	Clerk	Community Transport	Worth Matravers Parish Council work alongside Corfe Castle Parish Council and other invited Parish / Town Council's in respect of a new Community Transport Project. Clerk to join on behalf of Worth Matravers Parish Council. Councillors to email the Clerk with ideas on what they believe Worth Matravers and Harmans Cross residents would like to see in a Community Transport scheme. 07-08-25 Email sent 07-08-25 Cllr Peacock suggest B'mouth and Poole Hospital.	On-going
0625-25c	Clerk	EV Charging	Clerk to ask for permission for Harmans Cross Car Park from landowners and subsequently advise Dorset Council. 06-06-25 email sent to landowners enquiring about EV points in HXCP 18-08-25 Email sent asking for update. 04-12-25 Update noting DC have a new supplier. They have stated no longer able to have 4 chargers as grid capacity is too low. 2 chargers only to be installed	On-going